

UPSC - MAINS 2025 (BATCH II) PUBLIC ADMINISTRATION TEST SCHEDULE

ENRICHED RESOURCE MATERIALS

1. Booklet on Yojana and Kurukshetra Materials relevant to Syllabus.
2. Mind Mapping of Syllabus Topics

S.NO.	DATE	TEST	SYLLABUS
	27.06.2024		Orientation - Test 1
1.	04.07.2024	Test 1 (150 marks)	Introduction: Meaning, scope, and significance of Public Administration, Wilson's vision of Public Administration, Evolution of the discipline, and its present status. New Public Administration, Public Choice approach; Challenges of liberalization, Privatisation, Globalisation; Good Governance: concept and application; New Public Management.
	11.07.2024		Test 1 Discussion/Orientation Test 2
2.	18.07.2024	Test 2 (150 marks)	Scientific Management and Scientific Management movement; Classical Theory; Weber's bureaucratic model its critique and post-Weberian Developments; Dynamic Administration (Mary Parker Follett); Human Relations School (Elton Mayo and others);
	25.07.2024		Test 2 Discussion / Orientation Test 3
3.	01.08.2024	Test 3 (150 marks)	Administrative Thought: Functions of the Executive (C.I Barnard); Simon's decision-making theory; Participative Management (R.Likert, C.Argyris, D.McGregor). Administrative Behaviour: Process and techniques of decision-making; Communication; Morale; Motivation Theories content, process and contemporary; Theories of Leadership: Traditional and Modern.



	08.08.2024		Test 3 Discussion / Orientation Test 4
4.	16.08.2024	Test 4 (150 marks)	1. Organisations: Theories – systems, contingency, Structure and forms: Ministries and Departments, corporations, Companies, Authorities; Public – Private Partnerships. 2. Evolution of Indian Administration: Kautilya’s Arthashastra; Mughal administration; Legacy of British rule in politics and administration - Indianization of public services, revenue administration, district administration, local self-government.
	22.08.2024		Test 4 Discussion / Orientation Test 5
5.	29.08.2024	Test 5 (150 marks)	1. Accountability and control: Concepts of accountability and control; Legislative, Executive and Judicial control over administration; Citizen and Administration; Role of media, interest groups, voluntary organizations; Civil society; Citizen’s Charters; Right to Information; Social audit. 2. Philosophical and Constitutional framework of government: Salient features and value premises; Constitutionalism; Political culture; Bureaucracy and democracy; Bureaucracy and development. 3. Public Sector Undertakings: Public sector in modern India; Forms of Public Sector Undertakings; Problems of autonomy, accountability and control; Impact of liberalization and privatization.
	05.09.2024		Test 5 Discussion / Orientation Test 6
6.	12.09.2024	Test 6 (150 marks)	1. Administrative Law: Meaning, scope and significance; Dicey on Administrative law; Delegated legislation; Administrative Tribunals. 2. Plans and Priorities: Machinery of planning; Role, composition and functions of the Planning Commission and the National Development Council; ‘Indicative’ planning; Process of plan formulation at Union and State levels; Constitutional Amendments (1992) and decentralized planning for economic development and social justice. 3. District Administration since Independence: Changing role of the Collector; Union-state-local relations; Imperatives of development management and law and order administration; District administration and democratic decentralization.
7.	19.09.2024	Test 7 (250 marks)	Paper I - Test 1 to 6 Paper II - Test 1 to 6
	26.09.2024		Test 6 & 7 Discussion / Orientation Test 8



8.	03.10.2024	Test 8 (150 marks)	<p>1. Comparative Public Administration: Historical and sociological factors affecting administrative systems; Administration and politics in different countries; Current status of Comparative Public Administration; Ecology and administration; Riggsian models and their critique.</p> <p>2. Union Government and Administration: Executive, Parliament, Judiciary - structure, functions, work processes; Recent trends; Intragovernmental relations; Cabinet Secretariat; Prime Minister's Office; Central Secretariat; Ministries and Departments; Boards; Commissions; Attached offices; Field organizations.</p>
	10.10.2024		Test 8 Discussion / Orientation Test 9
9.	17.10.2024	Test 9 (150 marks)	<p>1. Development Dynamics: Concept of development; Changing profile of development administration; 'Anti-development thesis'; Bureaucracy and development; Strong state versus the market debate; Impact of liberalisation on administration in developing countries; Women and development - the self-help group movement.</p> <p>2. State Government and Administration: Union-State administrative, legislative and financial relations; Role of the Finance Commission; Governor; Chief Minister; Council of Ministers; Chief Secretary; State Secretariat; Directorates.</p>
	24.10.2024		Test 9 Discussion / Orientation Test 10
10.	31.10.2024	Test 10 (150 marks)	<p>1. Personnel Administration: Importance of human resource development; Recruitment, training, career advancement, position classification, discipline, performance appraisal, promotion, pay and service conditions; employer-employee relations, grievance redressal mechanism; Code of conduct; Administrative ethics.</p> <p>2. Civil Services: Constitutional position; Structure, recruitment, training and capacity-building; Good governance initiatives; Code of conduct and discipline; Staff associations; Political rights; Grievance redressal mechanism; Civil service neutrality; Civil service activism.</p>
	07.11.2024		Test 10 Discussion / Orientation Test 11

11.	14.11.2024	Test 11 (150 marks)	<p>1. Public Policy: Models of policy-making and their critique; Processes of conceptualisation, planning, implementation, monitoring, evaluation and review and their limitations; State theories and public policy formulation.</p> <p>2. Significant issues in Indian Administration: Values in public service; Regulatory Commissions; National Human Rights Commission; Problems of administration in coalition regimes; Citizen-administration interface; Corruption and administration; Disaster management.</p>
	21.11.2024		Test 11 Discussion / Orientation Test 12
12.	28.11.2024	Test 12 (150 marks)	<p>1. Techniques of Administrative Improvement: Organisation and methods, Work study and work management; e-governance and information technology; Management aid tools like network analysis, MIS, PERT, CPM.</p> <p>2. Administrative Reforms since Independence: Major concerns; Important Committees and Commissions; Reforms in financial management and human resource development; Problems of implementation.</p> <p>3. Law and Order Administration: British legacy; National Police Commission; Investigative agencies; Role of central and state agencies including paramilitary forces in maintenance of law and order and countering insurgency and terrorism; Criminalisation of politics and administration; Police-public relations; Reforms in Police.</p>
	05.12.2024		Test 12 Discussion / Orientation Test 13
13.	12.12.2024	Test 13 (150 marks)	<p>1. Financial Administration: Monetary and fiscal policies; Public borrowings and public debt Budgets - types and forms; Budgetary process; Financial accountability; Accounts and audit.</p> <p>2. Financial Management: Budget as a political instrument; Parliamentary control of public expenditure; Role of finance ministry in monetary and fiscal area; Accounting techniques; Audit; Role of Controller General of Accounts and Comptroller and Auditor General of India.</p>
	19.12.2024		Test 13 Discussion / Orientation Test 14



14.	26.12.2025	Test 14 (150 marks)	1. Rural Development: Institutions and agencies since independence; Rural development programmes: foci and strategies; Decentralization and Panchayati Raj; 73rd Constitutional amendment. 2. Urban Local Government: Municipal governance: main features, structures, finance and problem areas; 74th Constitutional Amendment; Global-local debate; New localism; Development dynamics, politics and administration with special reference to city management.
	02.01.2025		Discussion Test 14
15.	09.01.2025	Test 15 (250 marks)	Paper I – Full Syllabus (Morning session)
16.	10.01.2025	Test 16 (250 marks)	Paper II – Full Syllabus (Afternoon session)

FORMAT	ONLINE / OFFLINE
TEST	ONLINE / OFFLINE Test : 2.00 p.m. to 5.00 p.m.
ORIENTATION / DISCUSSION	2.30 p.m to 4.30 p.m.
FEE STRUCTURE	Rs.9,000/-

NOTE :

Point format key will be provided

Toppers answers will be provided